



Symphony Hall



All fees are subject to change without notice.

REQUIRED FEES

HALL RENTAL

Monday through Thursday	\$16,250
Friday through Sunday	\$17,000
Holidays (state & federal)	\$19,000

Services include:

- Up to (2.5) hour performance on stage
- (5) hours of staff & public occupancy
 - *Please note equipment load-in hours may take place outside of this window as determined by BSO production staff.*
- (30) minute sound check on stage
- 50% discount on rehearsal rate on stage within 4 hours of performance start
- Piano usage including 1 tuning by BSO technician
- Standard concert lighting
- Environmental controls
- Electrician and HVAC staff
- Front of House, Security, and Box Office Services (detailed below)

Function Rental (Conferences, Weddings, Graduations, etc.)

\$25,000

Services include:

- Full day rental of Symphony Hall auditorium, Cabot-Cahners Room, and O'Block Kay Room
- Piano usage including 1 tuning by BSO technician
- Front of House, Security, and Box Office Services (detailed below)
- Boston Police Detail (detailed below)
- Electrician and HVAC Staff
- Environmental controls

FRONT OF HOUSE & SECURITY PERSONNEL

Front of House personnel for (1) concert: Manager, supervisors, coat check, door, matron & access coordinators. Private security in front of house and backstage areas.

EMT is present for all concerts.

BOSTON POLICE

Boston Police security detail is requested for all events and concerts.

BOX OFFICE

Box Office Services: ticket sales in person, phone and web; night-of staffing; weekly sales reporting; ticket printing

STAGE CREW

Stagehand	\$560/day
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Stagehand OT	\$112/hr
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NOTE: Stagehands are charged at a minimum of 8 hours (\$560/day). O/T is charged after 8 hours. BSO Production Staff will determine amount of stagehands necessary based on an event's size and scope.

ADDITIONAL FEES

ADDITIONAL BOX OFFICE SERVICES

Consignment – 500 tickets	\$1,000
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Note: Symphony Hall manages ticketing for all external events. If you have extenuating circumstances that require use of your own box office, please contact Venue & Event Services.

REHEARSAL

Orchestra/Band Rehearsal [3 hours – additional time pro-rated]	\$1,800
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Solo Piano / Soloist Rehearsal [3 hours – additional time pro-rated]	\$1,000
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NOTE: Requests for sound checks that require an artist or artists to be on stage in excess of (30) minutes will be considered rehearsals in the sole judgment of BSO.

NOTE: Rehearsals within 5 hours of concert start will be discounted by 50%.

SOUND

House PA Services include: house P.A. system (Digico SD10 board)	\$2,500
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Audio Engineer 10 hour day, including performance time. Additional time charged at O/T rate.	\$950
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Audio Engineer O/T	\$150/hr
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NOTE: Additional fees apply for our monitor system, rental equipment, etc. All rental equipment requested by the client will be arranged for by BSO and will be charged to LICENSEE at the prevailing rate.

LIGHTS

Custom Light Design w/ In-House LX Plot \$1,200
Basic programming and adjustment of house lighting

Lighting Director \$750
10 hour day, including performance time. Additional time charged at O/T rate.

Lighting Director O/T \$112/hr

Projector & Screen \$4,000

Projectionist \$950
10 hour day, including performance time. Additional time charged at O/T rate.

Projectionist O/T \$150/hr

Spotlight Operator \$750

INSTRUMENTATION / STAGE CONSTRUCTION

2nd Steinway Piano (includes [1] tuning by BSO technician) \$500

Organ & Console (includes [1] tuning by BSO vendor) \$2,800

Choral Risers (4 rows) \$1,600

Choral Risers (5th row) \$400

Platform Decks \$75 each

Stage Extension (all lengths, subject to availability) \$3,000

Stand Lights (up to 20) \$20 each

Stand Lights (21+) \$1,000

MISC.

TV in Lobbies (up to 2) \$150 each
NOTE: Client must provide video and/or slideshow at least 7 days prior to event date.

No Intermission \$500

Parking Permits: St. Stephen Street (24 hours) \$500

Parking Permits: Huntington Ave (24 hours) \$1,000

Program Inserts \$150

Excess electrical (*) **\$500**

NOTE: Fee levied for any additional power tie is for sound, lights, busses, catering equipment, etc. beyond the normal limits of Symphony Hall.

Merchandise Commission

Books, CD's & DVD's **10%**

All other goods **30%**

NOTE: Commission is based on the gross sales after tax of each type of item.
MA state sales tax is 6.25%.

FUNCTION / SPECIAL EVENT

Additional space is leased for a 3 hour event basis. Additional time can be arranged pending availability.

Higginson Hall **\$3,900**

Higginson Hall South **\$2,300**

Higginson Hall North **\$2,100**

Nathan R. Miller Room **\$1,200**

Cabot-Cahners Room **\$2,750**

O'Block/Kay Room **\$2,750**

OVERTIME

Overtime begins after 2.5 hours of performance time on stage. **\$750/15 min**

AUDIO / VIDEO RECORDING & BROADCAST

Separate contract(s) govern the broadcast/reproduction/distribution of all material recording in Symphony Hall.

Recording Royalties

Prices listed below do not include the cost of engineers, additional recording equipment or materials or other directly associated costs.

Audio

Archival **\$1,000**

Non-Commercial **\$1,500**

Commercial **\$2,500**

Video (includes cost of audio royalty)

Archival \$2,500

Non-Commercial \$4,250

Commercial \$6,500

Equipment Usage

Equipment needs will be determined by BSO Production Department.

Audio Recording Room Usage \$ 1,400

Video Room Usage (includes Audio Recording Room Usage) \$ 2,800

Add Livestream \$ 1,000

NOTE: Livestreams can be added to recording packages for an additional fee.
We do not offer standalone livestreams

Staffing

Staffing needs will be determined by BSO Production Department.

Video Room Required Staffing:

Technical Director \$950

Engineer in Charge \$950

Media Producer \$950

Camera Operator(s) \$950/camera

NOTE: Up to 9 cameras available. Additional cameras will require rentals or an additional fee.

Recording Engineer \$950

- 10 hour day, including performance time. Additional time charged at O/T rate.

Recording Engineer O/T \$150/hr

Associate Director \$950

Score Reader \$950

Graphics \$950

A director must be hired by client independently. BSO may provide recommendations if needed.

DISCOUNTS

Nonprofit Discount: Hall Rental \$800

Nonprofit Discount: Function Spaces 10%

10+ concerts per fiscal year: 1 complimentary function space per concert